



The Manager  
Bank Muamalat Malaysia Berhad

BRANCH / DEPT. :  
DATE :

I/We would like to perform the following service :-

Customer's Name / Nama : \_\_\_\_\_

ID. No. / No. K.P. : \_\_\_\_\_

Account No. / No. Akaun : i. \_\_\_\_\_  
ii. \_\_\_\_\_

**For Bank Use / Untuk Kegunaan Bank**

1. Processing Department:	2. Product Type:
<input type="checkbox"/> CBDD <input type="checkbox"/> CFSRD	<input type="checkbox"/> Financing
<input type="checkbox"/> COD <input type="checkbox"/> MCRC	<input type="checkbox"/> Deposit <input type="checkbox"/> RIB
<input type="checkbox"/> Others: _____	

## A. Savings/Current Account / Akaun Simpanan/Semasa

1. Transfer of fund / *Pemindahan wang*:  
To account no. / *Ke akaun bernombor*: \_\_\_\_\_  
Under the name of / *Di atas nama*: \_\_\_\_\_  
Amount / *Jumlah*: \_\_\_\_\_
2. Cancellation/Repurchase of Cashier's Order / *Pembatalan/Pembelian Cek Bank*:  
Cheque no. / *Cek bernombor*: \_\_\_\_\_  
Amount / *Jumlah*: \_\_\_\_\_  
Reason / *Atas sebab*: \_\_\_\_\_
3. Stop payment on cheque / *Menghentikan pembayaran cek*:  
Cheque no. / *Cek bernombor*: \_\_\_\_\_  
Under the name of / *Di atas nama*: \_\_\_\_\_  
Reason / *Atas sebab*: \_\_\_\_\_
4. Bank account statement for the month of / *Penyata akaun Bank bagi bulan*: \_\_\_\_\_
5. Closing of individual Savings / Current account / *Penutupan akaun simpanan / semasa individu*
6. Conversion of Qard account to Tawarruq account / *Pertukaran dari akaun Qard ke akaun Tawarruq*  
Customer / *Pelanggan*:  
I/We hereby authorize Bank Muamalat Malaysia Berhad (BMMB) to utilize all my funds in my Qard account and hereby appoint BMMB as my/our agent under a Wakalah arrangement to do and execute all acts to purchase Shariah compliant commodities at the Purchase Price from time to time. I/We also hereby to appoint the Bank to be my/our agent restricted only to conclude the sale of the commodity and to enter into, on my/our behalf, the Sale Transaction with the Bank at the Murabahah Sale Price, pursuant to which my/our funds shall be converted into a Tawarruq account and be governed by the terms and conditions of the Tawarruq account. / *Saya/Kami dengan ini membenarkan Bank Muamalat Malaysia Berhad (BMMB) untuk menggunakan kesemua dana dalam akaun Qard dan melantik BMMB sebagai ejen saya/kami di bawah pengurusan Wakalah bagi melakukan dan melaksanakan segala tindakan untuk membeli Komoditi patuh Syariah pada Harga Belian dari semasa ke semasa. Saya/Kami juga dengan ini bersetuju untuk melantik pihak Bank sebagai ejen terhad untuk memuktamadkan jualan komoditi dengan memasuki, baai pihak saya/kami. Transaksi Jualan dendaan pihak Bank pada Harga Jualan Murabahah. dendaan itu dana sava/kami akan ditukar ke akaun Tawarruq dan ditadbir*  
Bank / *Bank*:  
We, hereby agree to accept the appointment as the agent as stipulated in the offer above. We will, in performing our obligations in relation to the transactions, protect the interest of the Customer and act in good faith. Your funds in a Qard account shall now be transferred into a Tawarruq account and shall hereinafter be governed by the terms and conditions of the Tawarruq account. / *Kami, bersetuju untuk menerima perlantikan sebagai ejen seperti yang dinyatakan di dalam tawaran di atas. Pihak kami juga, akan melaksanakan kewajipan berkenaan transaksi, menjaga kepentingan Pelanggan dan bertindak dengan niat baik. Dana anda di dalam akaun Qard akan dipindahkan ke akaun Tawarruq dan kemudiannya akan ditadbir mengikut terma dan syarat akaun Tawarruq.*
7. Zakat on savings Auto Deduction / *Potongan Automatik Zakat Wang Simpanan*  
Customer / *Pelanggan*:  
I/We hereby agree to authorize Bank Muamalat Malaysia Berhad (BMMB) to perform zakat on savings auto deduction on the following accounts: / *Saya/Kami dengan ini membenarkan Bank Muamalat Malaysia Berhad (BMMB) untuk melaksanakan potongan automatik zakat wang simpanan terhadap akaun berikut*:  
a)  My/our savings account; and/or / *Akaun simpanan saya/kami; dan/atau*  
b)  My/our current account / *Akaun semasa saya/kami*  
on behalf of me/us and hereby appoint BMMB as my/our agent under a Wakalah arrangement by transferring the zakat payable to \_\_\_\_\_ (name of zakat for each state).  
/ *bagi pihak saya/kami dan dengan ini melantik BMMB sebagai ejen saya/kami melalui pelaksanaan Wakalah dengan memindahkan pembayaran zakat tersebut kepada \_\_\_\_\_ (Zakat negeri berkenaan).*  
Bank / *Bank*:  
We, hereby agree to accept the appointment as the agent as stipulated in the offer above. We will, in performing our obligations in relation to the transactions, protect the interest of the Customer and act in good faith. Your zakat on savings payable amount shall be transferred to state zakat authority as per above subject to fulfilment of zakat on savings obligation requirements. / *Kami, bersetuju untuk menerima perlantikan sebagai ejen seperti yang dinyatakan di dalam tawaran di atas. Pihak kami juga, akan melaksanakan kewajipan berkenaan transaksi, menjaga kepentingan Pelanggan dan bertindak dengan niat baik. Amaun zakat wang simpanan anda akan dipindahkan ke pihak berkuasa zakat negeri seperti di atas tertakluk kepada keperluan obliqasi terhadap zakat wang simpanan tersebut.*
8. Cancellation or Stop Zakat on savings Auto Deduction with immediate effect. / *Pembatalan atau Pemberhentian Potongan Automatik Zakat Wang Simpanan berkuat kuasa dengan serta-merta.*
- Disclaimer/  
I/we hereby acknowledge that the Bank shall not be liable for any loss or damage that may arise due to my/our failure or delay to keep the Bank updated as to any changes to my/our information, instruction or details pertaining to my/our Accounts. / *Saya/kami dengan ini mengakui bahawa pihak Bank tidak akan bertanggungjawab ke atas sebarang kerugian atau kerosakan yang mungkin timbul disebabkan oleh kegagalan atau kelewatan untuk memastikan pihak Bank dikemaskini dengan sebarang perubahan maklumat, arahan atau butiran yang berkaitan dengan akaun-akaun saya/kami.*
9. Others / *Lain-lain*: \_\_\_\_\_

## B. Financing / Pembiayaan

1. Statement for EPF withdrawal / *Penyata untuk pengeluaran KWSP:-*  EPF - Account Statement only / *Penyata Akaun sahaja*  
**(Note: Service charge & courier charge are applicable)**  EPF - Account Statement & certified true copy documents /  
*Penyata akaun & salinan dokumen yang disahkan*

\*Payment Options (for EPF withdrawal)

Lump-sum - Reduce monthly instalment / *mengurangkan bayaran bulanan*  
 Lump-sum - Reduce tenure/duration / *mengurangkan tempoh*  Advance Payment/ Payment Holiday (Amount Park at Advance Payment/ Security Deposit)

**Note:**  
 \* For request no.1 - The EPF statement/documents must be collected at requested branch /  
*Untuk permohonan no. 1 - penyata/dokumen EPF tersebut mesti diambil di cawangan yang dibuat permohonan/ Interbank GIRO/RENTAS details /Maklumat GIRO/RENTAS*

2. Redemption Statement / *Penyata Tebus Hutang*  
 Reason for request / *Pemohonan untuk:*

Full settlement by interbank GIRO/RENTAS / *Penyelesaian penuh melalui GIRO/RENTAS*  
 Financing with other financial institution by interbank GIRO/RENTAS / *Pembiayaan dengan institusi kewangan lain melalui GIRO/RENTAS(sila nyatakan):*

3. Photocopy of security documents / *Salinan dokumen sekuriti*  
**(Note: Service charge & courier charge are applicable)**

Title  Financing Agreement  Letter of Offer  
 Fee  Deed of Assignment  Others (*please state*): \_\_\_\_\_  
 Sale & Purchase Agreement  Financing Agreement & Assignment

**Note:**  
 \* For request no. 2 & 3 - How would you like to receive the statement / document(s)? /  
*Untuk permohonan no. 2 & 3 - Bagaimana anda ingin menerima penyata / dokumen tersebut?*

Collect at requested branch / *Pengambilan di cawangan yang dibuat permohonan*  Fax to no. / *Faks ke no. :* \_\_\_\_\_  
*(only applicable for certain documents)*

Send to correspondence address / *Hantar ke alamat:-*  Email to / *Emel ke:* \_\_\_\_\_  
*(only applicable for certain documents)*  
 Address: \_\_\_\_\_  
*(Note: the actual courier charges, will be via debiting the financing account)*

4. Discharge Letter / *Surat Pelepasan / E-Batal (Vehicle Financing)*

5. Appointment of Solicitors for / *Melantik peguamcara untuk:*  Discharge of Charge / *Pelepasan Cagaran*  
 Receipts & Reassignment

*M/S (Tetuan):* \_\_\_\_\_ *Tel. No:* \_\_\_\_\_  
 Address: \_\_\_\_\_

6. Takaful Insurance Claim / *Tuntutan Takaful Insuran (Kindly attached Takaful Claim Documents Checklist)*  Deceased / TPD **(CFSRD)**  
 Refund due to early settlement **(COD)**

7. Others / *Lain-lain:* \_\_\_\_\_

## C. Update PDPA Consent / Kemaskini Persetujuan PDPA

Updating of prior consent given by you in relation to purpose of cross selling, marketing and promotions. / *Mengemaskini persetujuan anda berhubung dengan jualan silang, pemasaran dan promosi*

Yes, I agree to receive marketing promotions via /  mail  email  phone  SMS  
*Ya, saya bersetuju untuk menerima promosi pemasaran melalui*

No, I do not agree to receive marketing promotions /  
*Tidak, saya tidak bersetuju untuk menerima promosi pemasaran*

## Confirmation / Pengesahan

I/We declare(s) that the above information is correct / *Saya/kami mengaku bahawa semua maklumat adalah benar.*

\_\_\_\_\_  
 Signature / *Tandatangan*

Signature / *Tandatangan*

**Date / Tarikh:**

### For Bank Use / Untuk Kegunaan Bank

Attended by (Signature & Name):

Date:

Verified by (Signature & Name):

Date:

\* Failure to provide Bank details may cause the request to be delayed/rejected / *Kegagalan mengemukakan maklumat yang diperlukan boleh menyebabkan kelewatan pemprosesan/pemohonan ditolak.*