1CRS User Manual:

Token Unblock

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1 Introduction

This manual is intended for 1CRS users having role as Public User. Function available for Public User module will consist of:

- Unblock Token

2 Pre-requisite

In order to use 1CRS:

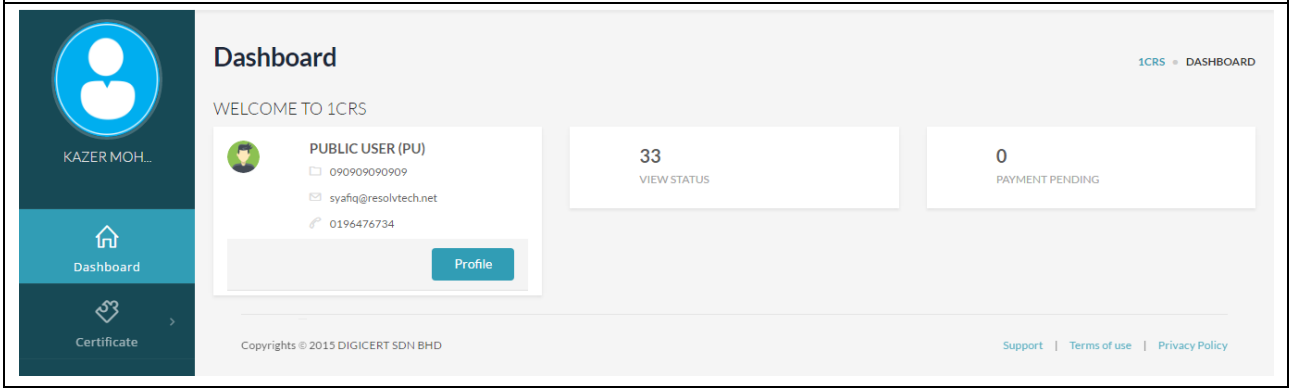
- ✓ 1CRS login account
- ✓ Browser: IE 10 and above, Chrome 50.0, Safari 9.0 and Mozilla 46.0

3 Login to 1CRS

No.	Description/ Screen
	Fri 28/10/2016 11:27 AM no-reply@digicert.com.my 1CRS Certificate Request Email Creation To [redacted] Dear [redacted] ***** This email is generated by the system. Please DO NOT RESPOND to this email. ***** Your New Certificate Request **SUCCESSFULLY** received for processing. You can find your details are as following : Request Code : [redacted] Name : [redacted] ID No : [redacted] Company : [redacted] Project Name : [redacted] Package Name : [redacted] Date Request : [redacted] In order for you to view certificate status. Please click the link below to create your 1CRS Account. https://1crs.digicert.com.my/Register/NewAccount?TokenID=Lu23Nhv1%252fLRVEd6A8Ezj6g%253d%253d Thank you
Step 0:	1. User are required to activate 1CRS account by clicking the link provided in the email send to you with the subject of "1CRS Certificate Request Email Creation" 2. Create your 1CRS username, password and confirm your password. 3. Once created you are able to access 1CRS portal.
Step 1:	1. Open your browser and type URL "**https://1crs.digicert.com.my**". 2. Click on your browser "Search" icon or press on "Enter" key. 3. System will navigate you to 1CRS login screen. 4. Click Login

No.	Description/ Screen
Step 2:	1. Enter your username and click **Next.** 2. Enter Pin. This is your Certificate pin. 3. Click on Login button. 4. System will validate your ID No and Pin. If successful, system will navigate you to Public User Dashboard.

No.	Description/ Screen

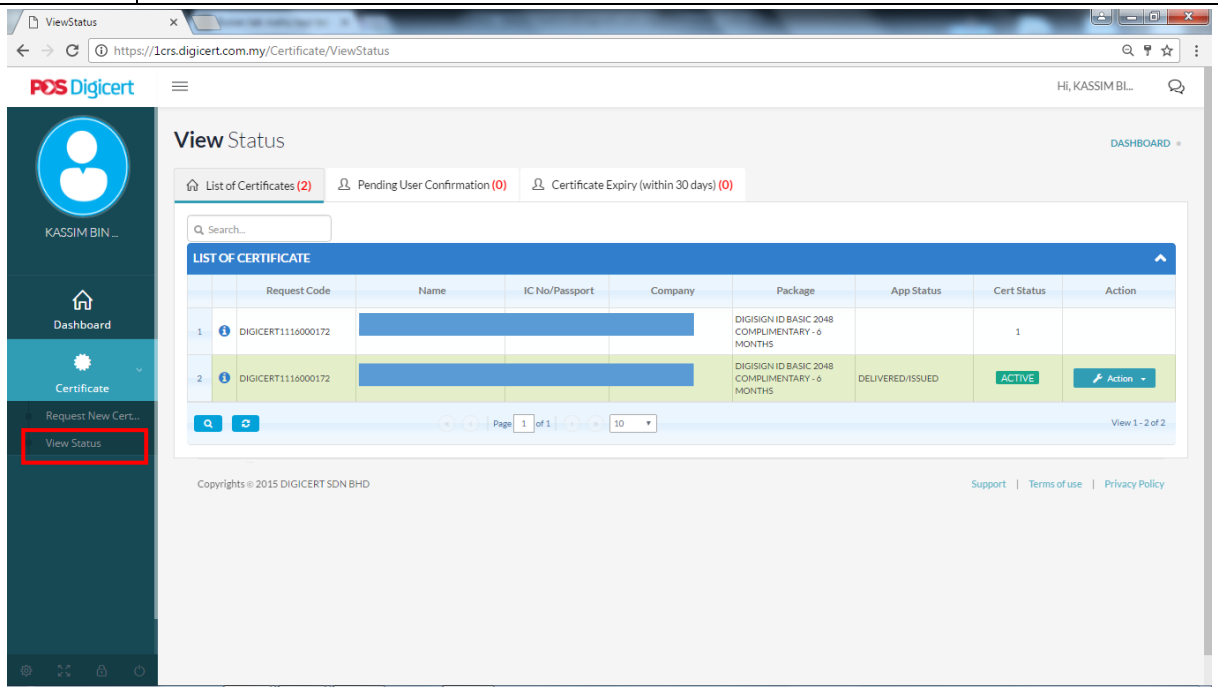


4 Function: Unblock Token

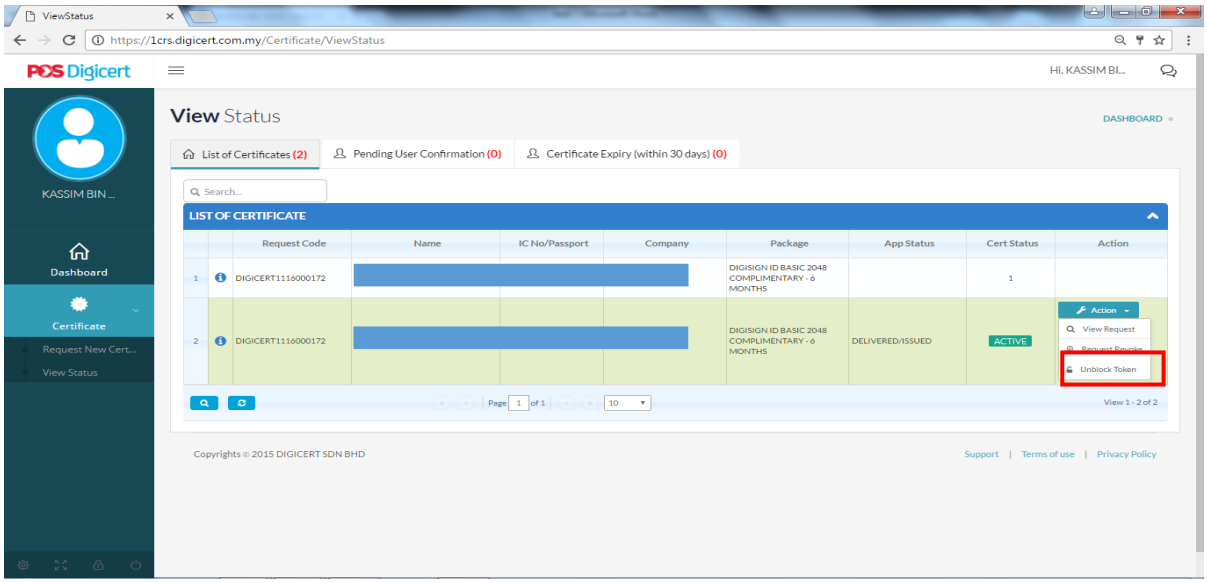
Unblock Token function allows you to unblock your token that been blocked by SecureMetric Token Manager software.

4.1 Unblock Token

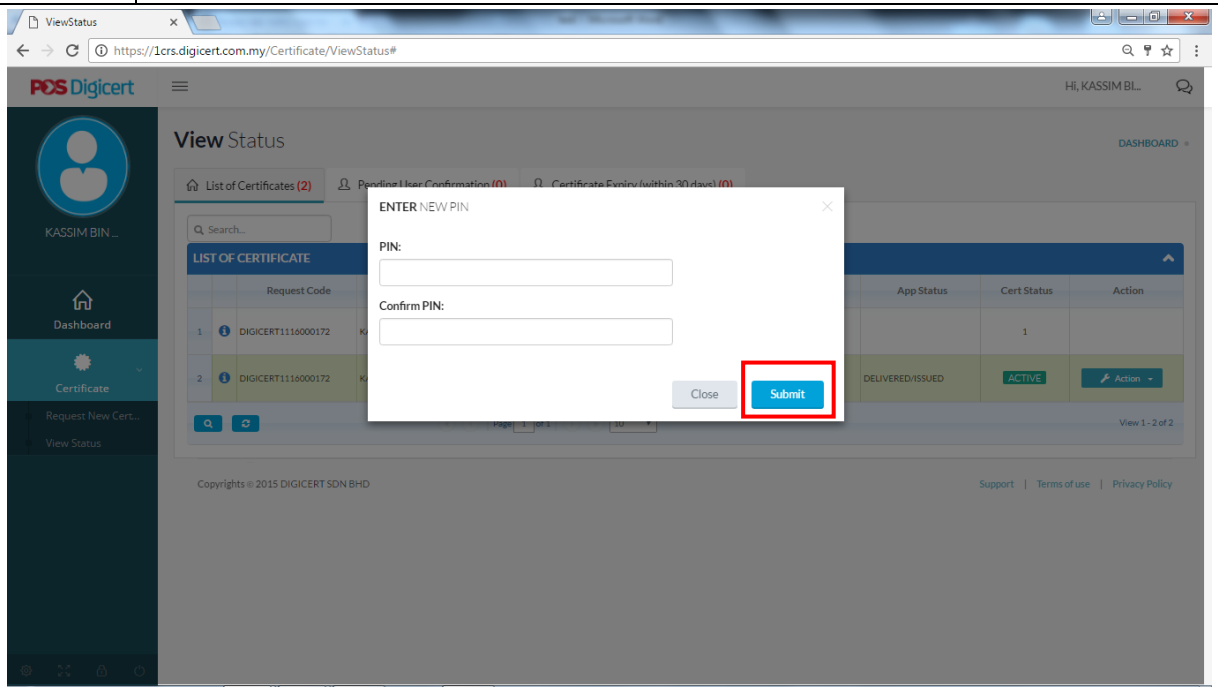
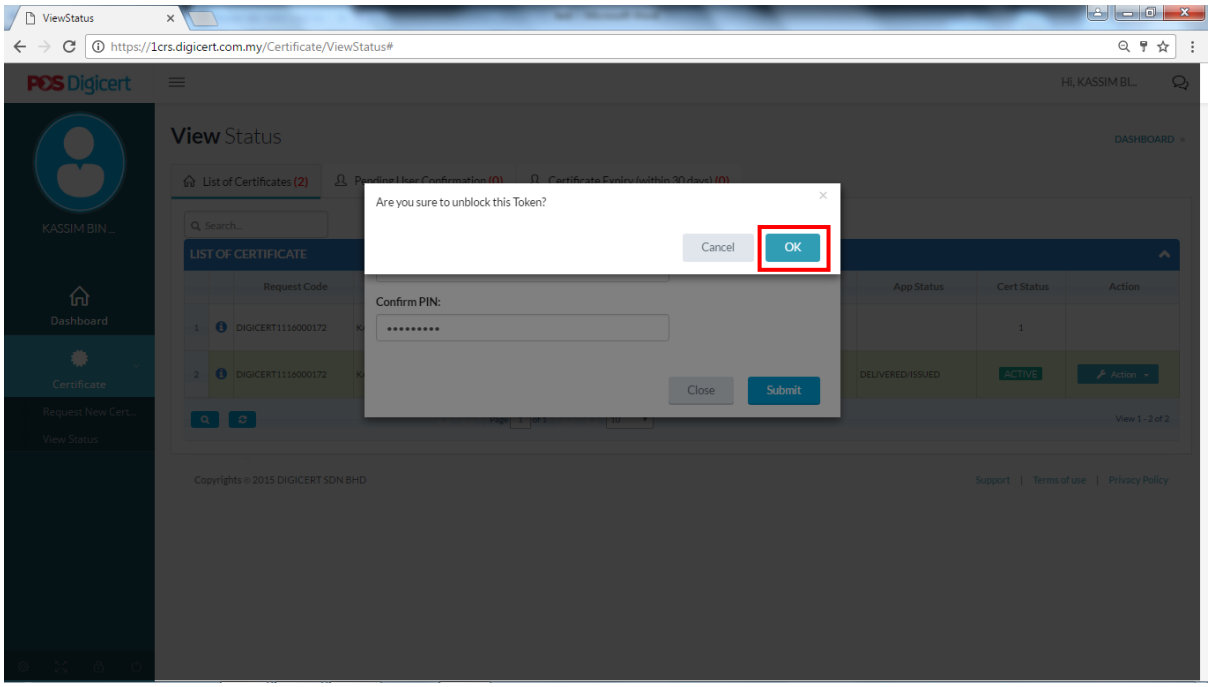
No.	Description/ Screen
Step 1:	Login to 1CRS. Please refer **3 Login to 1CRS**.



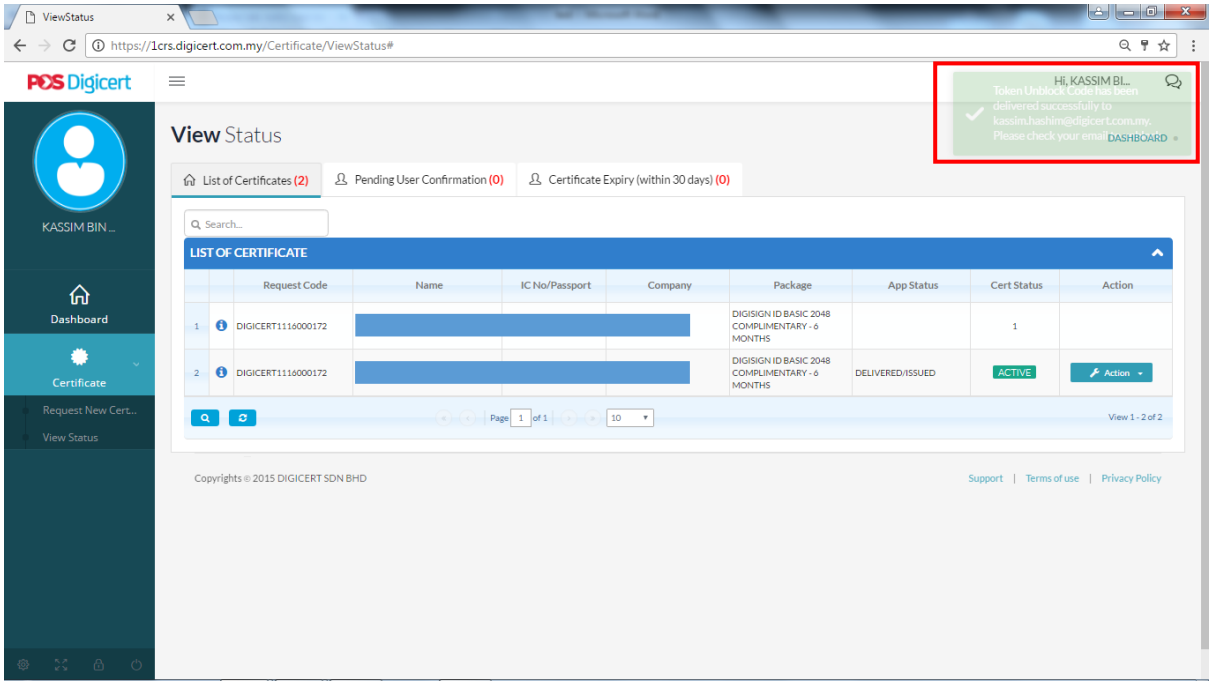
Step 2:	1. System will display "View Status" screen.



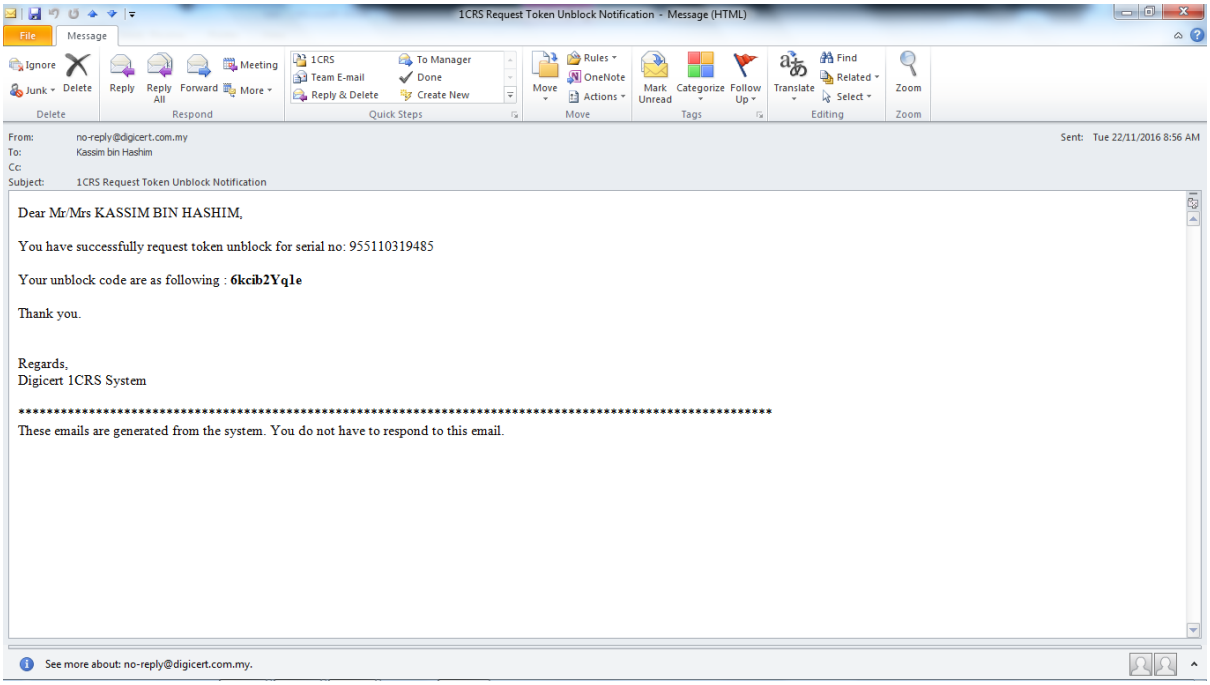
Step 3:	1. Click "Action Button"

No.	Description/ Screen
	2. Choose “Unblock Token”
	
Step 4:	1. Pop up screen will appear. 2. Enter New Pin and confirm the new pin. 3. Click “Submit” button. ** Note: Please remember your new PIN that you enter here because you will require it later on in order to perform signing.
	

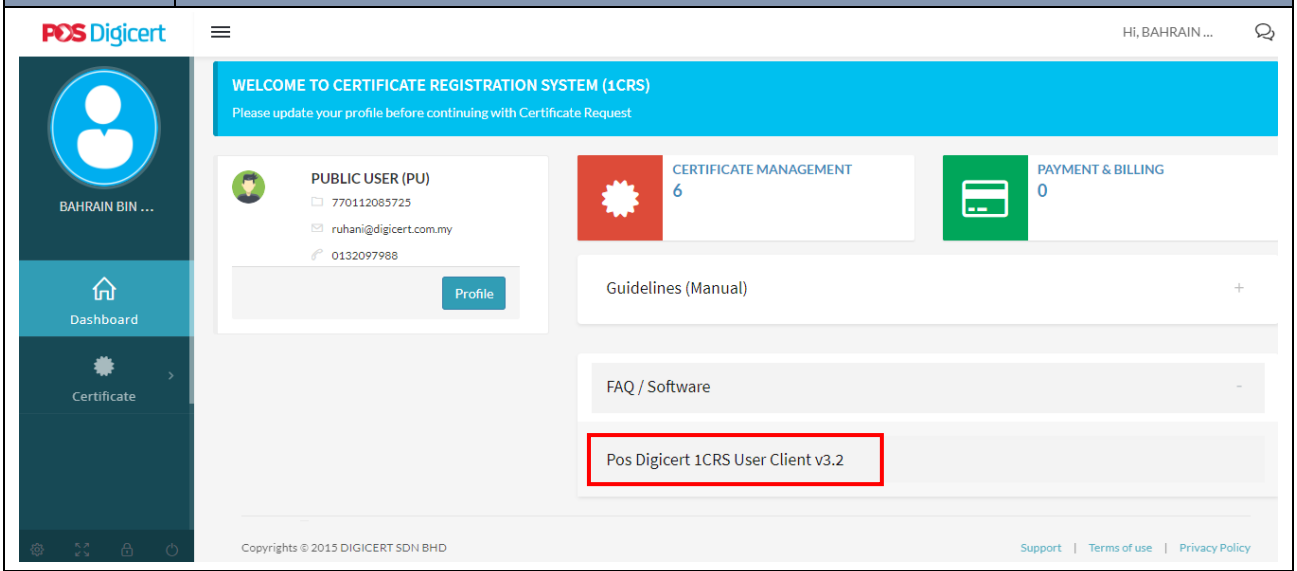
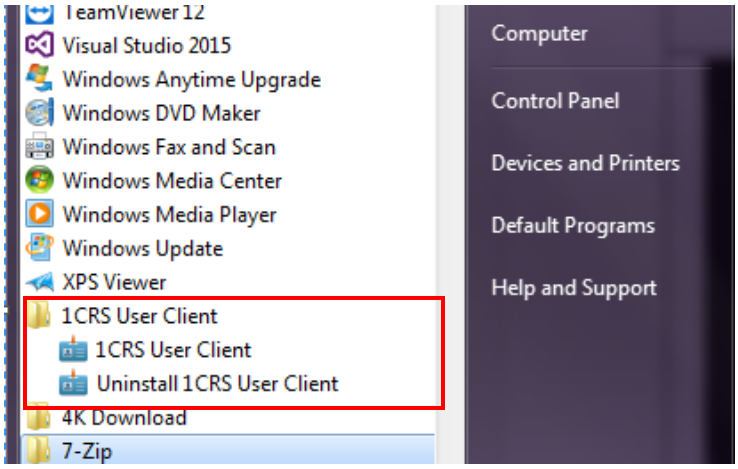
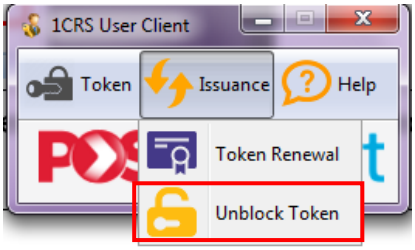
No.	Description/ Screen
Step 5:	1. System will prompt “Are you sure to unblock this Token” 2. Click “Ok” button

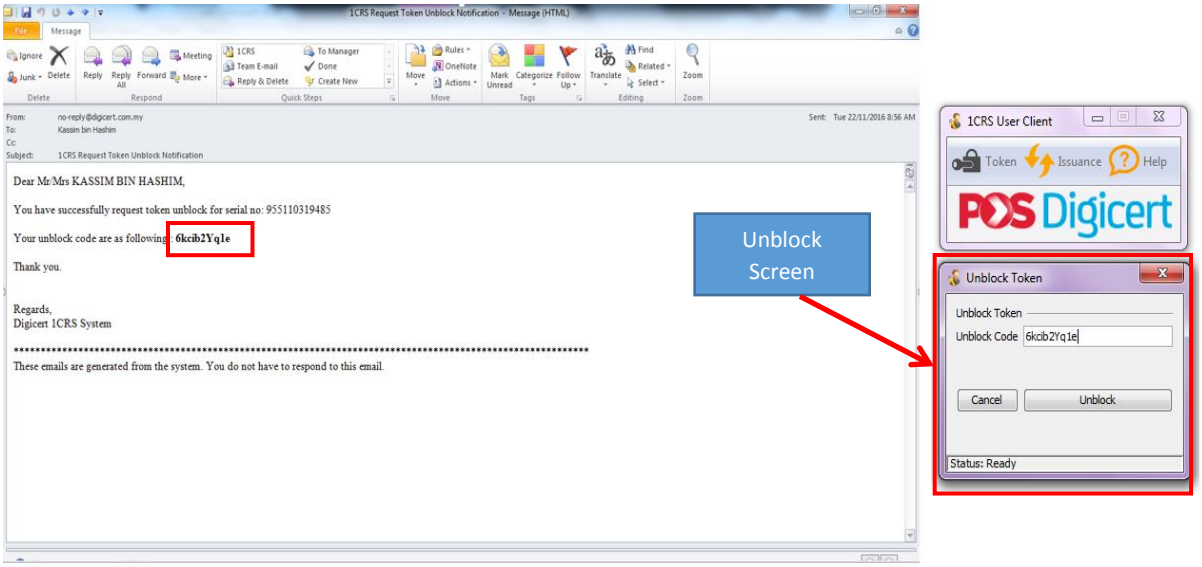


Step 6:	1. System will prompt message “Token Unblock code has been delivered successfully to xxxxxxx@yahoo.com Please check your email.”



Step 7:	1. Open your email and find email subject “1CRS Request Token Unblock Notification”

No.	Description/ Screen
	
Step 8:	1. At the same time please download "Pos Digicert 1CRS User Client v3.2" at your dashboard 2. Download and install the Pos Digicert 1CRS User Client
	
Step 9:	1. Once install, please run Pos Digicert 1CRS User Client by selecting from the Start Menu.
	
Step 10:	1. Click Issuance tab 2. Choose "Unblock Token"

No.	Description/ Screen
	
	1. Unblock screen will apear and user need to enter the unblock code. 2. Open your email earlier at step 7. Copy the unblock code on your email and paste at unblock screen. 3. Click “Unblock” button.
STEP 11:	1. Token successfully unblock.